

Log In

1. Open any major browser on a PC or Mac. (Nolij Web 6.7 supports PCs and Macs.) **It is not necessary to install software to access Nolij Web 6.7.** (However, the Nolij VPN software is required for wireless access.)
2. Navigate to <https://imaging.uakron.edu>.
3. Enter your UAnet ID and password and click on Log in. You are logged in with your default role.
4. The first time that you login, select a view from the Workflow/View tool.

Log Out

Log out before you close the browser window by clicking on the Logout tool in the toolbar.

Basic Scanning Process

- Note: The Scan tool is not active until a folder is selected.** on tree 0 Tc 5.12 [(on t)he toe correct folder, and the pages are in the correct order.
6. Right click on the document name and index it.



