

**3359-1-04 Meetings of the board.**

(A) Meetings.

- (1) Regular meetings shall be held in accordance with meeting schedules adopted and, from time to time, amended by a vote of the majority of the board. The time and place of meetings shall be set by the board.
- (2) Special meetings shall be called by the se

(C) Electronic meeting attendance.

- (1) "Electronic communication" means live, audio-enabled communication, as further defined in division (A) of section 3345.82 of the Revised Code, which permits trustees to attend meetings remotely.
- (2) Trustees may attend board meetings via electronic communication, subject to the following requirements:
  - (a) A trustee shall attend in person at least one-half of the regular meetings of the board annually; and
  - (b) All meetings conducted using electronic communication shall meet the following minimum standards:
    - (i) At least one-third of the trustees attending the meeting shall be present in person at the place where the meeting is conducted;
    - (ii) All votes taken at the meeting shall be taken by roll call vote; and
    - (iii) A trustee who intends to attend a meeting via means of electronic communication must notify the chair of that intent not less than forty-eight hours before the meeting, except in the case of a declared emergency.
- (3) A trustee who attends a meeting via means of electronic communication will be considered to be present at the meeting, will be counted for purposes of establishing a quorum, and may vote at the meeting, consistent with the authority of division (C) of section 3345.82 of the Revised Code.

(D) Order of business.

Unless otherwise ordered by the chairperson, the usual order of business at regular meetings shall be as follows:

- (1) Call to order.
- (2) Report of the chairperson.
- (3) Report of the president.
- (4) Consideration of minutes of previous meeting(s).
- (5) Consideration of recommendations of standing committees.
- (6) Report of special, advisory or other committees.
- (7) Unfinished business.

(8) New and miscellaneous business.

(9) Special presentation(s).

(10) Adjournment.